
Who Can Enroll in the Program?

Any mediator who has successfully completed a mediation training of at least 30 hours may apply.

How Can I Apply for this Program?

To be considered, an applicant must return a completed application along with an application deposit. Applications will be accepted as late **as long as space remains available**. However, admissions decisions may be made on a rolling basis and placements have often filled early.

Learn more about us or
register online at:
<http://metromediation.org>

For an application, write to:

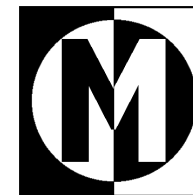
Anita Aherne, Court Programs Coordinator
Metropolitan Mediation Services
40 Webster Place
Brookline, MA 02445-7937

or call

(617) 241-0300.



Metropolitan Mediation Services
40 Webster Place
Brookline, MA 02445-7937



Metropolitan Mediation Services

Supervised Mediation Opportunities

Metropolitan Mediation Services
offers supervision to trained mediators who have
completed a qualified mediation training program.

What are M.M.S.' Supervised Mediation Opportunities?

Metropolitan Mediation Services (M.M.S.) offers opportunities for trained mediators to observe and to conduct mediations under supervision. This is an unusual and perhaps a unique opportunity for mediators who have completed training and received certificates of training to provide volunteer services and to further develop their mediation skills.

M.M.S. offers supervision to mediators placed at sites that we staff for a tuition that covers part of the cost of supervision. Supervised mediators provide volunteer services to the courts as mediators of small claims disputes. These cases tend to be of low to medium complexity and offer a variety of challenges, subject matters, and personal and business relationships.

How Much Experience Does A Supervised Mediator Get?

Each placement involves a one half day per week commitment for six months. Mediations take place each week on trial day. The availability of cases varies, both seasonally and randomly. M.M.S. can make no guarantee about the availability of cases. Any supervised mediator who, at the end of six months has mediated or co-mediated fewer than 10 disputes (for reasons other than a supervised mediator's

failure to attend) will be provided additional opportunities after the end of the six months. Supervised mediators will have the following experiences:

- Observing cases mediated by the supervisor.
- Co-mediating with the supervisor.
- Observing cases mediated by fellow supervised mediators.
- Co-mediating with fellow supervised mediators.
- Mediating alone.
- Receiving feedback from the supervisor and fellow supervised mediators.

The mediator(s) in each case receive feedback from observers at the end of each mediation or at the end of each mediation day.

How Much Supervision Does Each Participant Receive?

Professional mediators staff each site to supervise participants. Supervisors act as coaches,

- Initially demonstrating a small number of mediations while participants observe.
- Co-mediating with participants.
- Observing cases co-mediated by participants and providing feedback.
- Observing mediations mediated alone.

When Is Supervision Available?

Placements periods begin once or twice a year. Dates of placements will be announced. A mandatory meeting will be held at a date to be announced for an initial program orientation, to assign admitted participants to their sites, and to introduce participants to Massachusetts Supreme Judicial Court's Uniform Rules on Dispute Resolution. Each placement runs for six months.

How Much is the Tuition?

Tuition for this six month program is \$750.00. An application fee of \$100.00 is required with any application. This application fee is refundable under the following circumstances:

- The fee will be refunded to any applicant who is not admitted to the program.
- The fee will be refunded to any applicant who withdraws his or her application at least three weeks prior to the beginning of the placement period.
- The fee will be refunded to any applicant who withdraws later than three weeks prior to the start of the placement period if that slot is subsequently filled by a qualified applicant.

The remaining tuition of \$650.00 is due prior to the first day of the placement.



Metropolitan Mediation Services

40 Webster Place, Brookline, MA 02445-7937 - (617) 241-0300
<http://metromediation.org>

Supervised Placement Program Application

submit this form with the \$100 application deposit to the above address

Applicant's name: _____ Date: _____

Home Phone: _____ E-mail: _____ Address: _____

Work Phone: _____ Fax: _____

Mobil Phone: _____

(If additional space is needed, use the back of the page or add attachments.)

1. Did you receive your mediation training at Metropolitan Mediation Services?

- a. ___yes - Indicate approximate month and year of training _____
- b. ___no

2. What other mediation or conflict resolution courses or trainings have you had?

Course or training name, date, and duration.	Conducted by whom (organization and individual teachers/trainers' names)

3. Where do you work? What kind of work do you do? How do you or might you use mediation skills in your work or elsewhere.

4. Describe briefly other mediation or conflict resolution experience, if any, that you have had.

5. Briefly, why do you want a mediation placement with Metropolitan Mediation Services?

6. Please list the name and phone number of at least one person we may contact for a reference. This person must have had direct contact with your work or training in mediation as an observer, co-mediator, supervisor, or trainer. (Applicants trained within the past 24 months by M.M.S. may skip this question)